

Letter of Recommendation

To the Applicant

The purpose of this letter of recommendation is to gain a candid evaluation of your qualifications for the Marriott Scholarship. We find that candid letters are the most valuable to the selection committee. This letter will be received and maintained in confidence. If you are admitted to and enroll in Southern Virginia University you will have a right to inspect this letter unless you waive this right by signing the following statement.

Please note that letters of recommendation are routinely destroyed after the evaluation process is completed and therefore may not be available for review at a later date.

Waiver

“I understand that letters and statements of recommendation are being sent to Southern Virginia University and I hereby expressly and voluntarily waive any and all access rights I might have to such recommendations under the Federal Family Educational Rights and Privacy Act, any state law, or any other law, regulations, or policies.”

Signature

Date

Fill in the information below.

Student Name	
Address	
School you now attend	
Birth Date	

Give this entire recommendation form to the recommender, as well as a stamped envelope addressed to:

Marriott Scholarship Committee
Office of Admissions
Southern Virginia University
One University Hill Drive
Buena Vista, VA 24416

Ask the recommender to mail the completed form and letter using the provided stamped envelope.

To the Recommender

The Marriott Scholarship recognizes Southern Virginia University students who have excelled in academics and who exemplify the attributes of “leader-servants”. This award emphasizes these attributes as demonstrated by the benefactors of the award, Mr. Richard E. Marriott and the Marriott family. In addition to top academic performance, Marriott Scholars typically have demonstrated achievement in pursuits such as student government, community service, or fine arts. Your candid evaluation is helpful in choosing among highly qualified candidates. If the candidate has not signed the waiver above, she/he will have a right to inspect this letter if she/he enrolls in Southern Virginia University.

Background Information

1. How long have you known the applicant and in what context?

2. What are the first words that come to your mind to describe this student?

3. If you are a teacher, list the course you have taught this student, noting for each the student's year in school and the level of course difficulty.

Evaluation

Please share with us what you think is important about this student, including a description of academic and personal characteristics. We are particularly interested in the candidate's intellectual promise, leadership ability, integrity, initiative, capacity for growth, enthusiasm, and their concern for others. We welcome any information that will help us to differentiate this student from others. Please attach your evaluation to this form, thank you.

Ratings:

Compared to other high school or college-age students, how do you rate this applicant in terms of:

	No Bias	Below Average	Good (Above Avg.)	Very Good (Well above avg)	Excellent (Top 10%)	Outstanding (top 5%)	One of the top few encountered in my career.
Written expression							
Oral communication							
Intellectual ability							
Inquisitiveness							
Discernment							
Problem solving							
Leadership							
Personal integrity							
Initiative							
Enthusiasm							
Cultural refinement							
Potential for growth							