



# SOUTHERN VIRGINIA UNIVERSITY

## Office of the Registrar

One University Hill Drive • Buena Vista, VA • 24416 • Phone: (540) 261-4343 • Fax: (540) 261.4245

### COURSE WITHDRAWAL

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date: \_\_\_\_\_ Year/Semester: \_\_\_\_\_

Course: \_\_\_\_\_ Instructor: \_\_\_\_\_

Last Day You Attended this Class: \_\_\_\_\_

Reason for Withdrawing: \_\_\_\_\_

Are You Participating in Intercollegiate Sports this Season?     YES     NO

Hours Enrolled after Drop : \_\_\_\_\_

**(Note: If you drop below 12 hours you will no longer be a full-time student)**

If you are dropping below full-time status (12 credit hours) after the regular add-drop period and your financial aid has been *fully* disbursed, your tuition charges and financial aid will continue to be based on your earlier full-time status. However, you are still subject to the **Satisfactory Academic Progress (SAP) requirement** to earn a minimum of 24 hours per academic year. Contact the Financial Aid Office or visit the online Financial Aid Home Page to learn more about the SAP requirement for receiving financial aid.

Student Signature

Date

Professor: _____	Date: _____	Received Date
Advisor: _____	Date: _____	Input Date
Registrar: _____	Date: _____	Initials